TO: ALL CARRINGTON RESIDENTS

FROM: COMPLETE PROPERTY MANAGEMENT

RE: <u>PROCEDURAL REMINDERS FOR TRASH/</u>

RECYCLING

WE ARE HAVING REPEATED VIOLATIONS OF A FEW SIMPLE RULES:

- A) TRASH Should be placed in large bin in tied or sealed paper or plastic bags.
- B) <u>CARTON / BOXES</u> Must be broken down flattened to conserve space and be placed in large dumpster (not stacked in corners or placed in dumpster un-flattened PLEASE) Any furniture must be dismantled.
- C) <u>RECYCLING</u> To be dumped loosely in container (not bagged) No plastic bags in recycling bin.
- D) <u>NEWSPAPERS</u> Same as recycling. Please NO bags in the recycling bins.

Your cooperation is encouraged and expected. Thank you for the extra effort.