

CARRINGTON AT STONEBRIDGE CONDOMINIUM ASSOC, INC. REQUEST FOR REVIEW OF ARCHITECTURAL MODIFICATIONS

OWNER DATA:

Owners Name: _____

Community: _____

Street Address: _____ Unit No. _____

Day Phone: _____ Evening Phone: _____

Check Modification Requested:

- ☐ Hurricane Glass Sliders
- ☐ Radon installation
- ☐ AC Line Covers
- ☐ Screen Door Installation
- ☐ Replacement of water heaters
- ☐ Replacement of floors

MODIFICATION SPECIFICATIONS

Location (be specific): _____

Color: _____

Material: _____

Expected Date of Completion: ____ ____

SUBMITTAL REQUIREMENTS CHECKLIST: (Must supplied in application packet)

- ☐ Signed Terms and Conditions form
- ☐ One copy of plans - must show distance from adjacent units (if applicable)
- ☐ If flooring a copy of room plan & size
- ☐ Samples of product and manufacturer specifications
- ☐ Name of Contractor and contact information
- ☐ Copy of Contractors License, and original Certificate of Insurance

FOR COMMITTEE USE ONLY ... CARRINGTON BOARD OF DIRECTORS:

Date Received:

[] Approved

[] Disapprove

President / Board / Committee Signatures:

Terms and Conditions Form

Approval is hereby requested to make modifications as described on the attached Request Architectural form. In requesting approval of this construction, I acknowledge full responsibility for the contractor's performance.

I understand:

- ☐ That I will abide by the specification and procedures as contained in Carrington Board's resolution for your project.
- ☐ That the purpose of the Carrington Board or Complete Management inspection is to determine that construction has been completed in conformity with the approved proposal and the premises left in good condition.
- ☐ That the Carrington Board or Complete Management approval does not constitute a representative or warranty of the quality of the work performed and that I am solely responsible for determining that the contractor's performance is satisfactory.
- ☐ That neither the Carrington Board nor Complete Management nor employees in any way endorse contractors or vendors work performed on your condo or within the community.
- ☐ That I should obtain a copy of my **contractor's license and an original certificate of insurance and provide that information to the Board or Complete Management.**
- ☐ That I will notify the Carrington Board or Complete Management of the construction schedule and project completion date so inspections can be arranged.
- ☐ That I will comply with all State and County building code requirements, attain a license if required for my particular modification and post said license.
- ☐ The construction times and dates have been communicated to adjacent owners.
- ☐ That all unused construction material and other construction refuse is removed by the contractor and not placed in community refuse areas or containers.
- ☐ That work can only be done; during season, (December through April) between the hours of 8:00am – 5:00pm M-F, and during off season, between the 8:00 am and 7:00 pm Mon-Sat
- ☐ No work will begin until written approval is received from the Association. I have 6 months from the approval date to complete the work, unless otherwise stated in the Architectural Guidelines. If not, then I must reapply for approval
- ☐ All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself that will minimize interference and inconvenience to other residents.

I, the undersigned unit owner(s), accept the responsibility for any structural or water damage resulting from work done at my unit. Upon resale, the new owner(s) becomes responsible for same as stated in the restrictive covenant.

Signature of Owner: _____ **Date** _____

Collier County permitting requirements*

If you're planning to build, renovate, or demolish a structure in Collier County, Florida, you'll likely need a building permit before you begin work.

A building permit is a document that authorizes you to construct, alter, or demolish a building, or to install certain types of equipment in an existing structure. [Building permits](#) ensure that work you perform meets Collier County's local laws and codes, and that the project meets minimum health and safety standards.

You need a building permit in Collier County if you plan to:

- Build, alter, renovate, demolish, or add to a structure.
- Install, alter, or remove an electrical, gas, plumbing, or mechanical system that is regulated by the Florida Building Code.

What requires a permit in Collier County?

The Collier County Building Department requires a building permit for most types of construction and major renovation projects.

The following things require a permit in Collier County:

- New construction of any type of building.
- Additions or alterations to existing buildings.
- Adding detached storage or a garage to an existing property.
- Roof pitch changes.
- Well construction.
- Constructing a swimming pool.
- Adding [solar panels](#).

Taken from
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*If you intend to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert, or replace any electrical, gas, mechanical or plumbing system regulated by the Florida Building Code, or cause any such work to be done, you need a permit.

This information is provided as a guide and the applicant should make sure that the information has not changed.

This set of forms supersede any and all previous forms associated with the specific ARC Policy or Resolution.

***Note: the above permit information is as of March 2024, and it is the responsibility of the owner or contractor to secure the current information as the above may change.**

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